

June 18, 2015

MINUTES

The Lake County Sheriff's Office Merit Commission met in a regular session on Thursday, June 18, 2015 at the Division of Transportation, 600 W. Winchester, Libertyville, Illinois with the following:

Present: Marion Watson, Chairperson
Leo C. McCann, Vice-Chairperson
Michael Miceli, Secretary
John Matijevich, Commissioner
Kenneth Kessler, Commissioner

Also present: Chief John Byrne
Sergeant Curtis Gregory
Beth Prager, State's Attorney's Office
Susan Rankin, Executive Secretary

Session called to order at 9:30AM by Chairperson Watson.

Minutes from the 5/21/15 regular session and the 6/4/15 special session were reviewed and unanimously approved on motion by John Matijevich, seconded by Lee McCann.

A summary of Personnel Action Items was distributed and accepted and ordered placed on file on motion of Lee McCann, seconded by John Matijevich.

A summary of the YTD budget was distributed and reviewed, as well as expense reports reviewed and signed. John Matijevich made a motion to approve reports as presented, seconded by Mike Miceli. All in favor.

Review was made of the current entry and lateral transfer eligibility lists. A new entry Ranked List was provided with a total of 92 candidates. There are three candidates on the Supplemental Transfer list. One candidate is currently on the Certified Eligibility list.

The Commission reviewed the 2015 EOE statistics from the latest round of entry Deputy testing. Statistics also included charts and graphs of candidates that were placed on the Ranked List after the oral interviews were completed.

Chairman Watson advised that the Commission has been working with Christopher Creighton from Finance in the regards to the 2016 budget. Budget submissions and all related documentation are due to Finance by June 26. The budget for the Merit Commission should be updated and finalized next week.

Discussion was made regarding the upcoming Lieutenant promotional testing. There are now a total of eight (8) Sergeants taking the test since Sergeant Anthony Parisi was recently promoted to the rank of Lieutenant. Oral interviews with the Commission will be held in July. The written exam will be on Friday, August 21, 2015.

Chief John Byrne advised Lieutenant Michael Keller was recently appointed Deputy Chief of Criminal Investigations, effective June 20, 2015. Sergeant Anthony Parisi was promoted to Lieutenant on Highway Patrol effective June 24, 2015. Two entry Deputy candidates will graduate from the Suburban Law Enforcement Academy (SLEA) on Friday, June 19, 2015.

ASA Beth Prager advised that she has been researching the issue with two Merit Commission member's terms expiring this year. The statute does not indicate that terms are required to be staggered, but it is in the best interest of the Commission and the Sheriff's Office to sustain stability and efficiency that only one Commissioner's term expire each year.

Review was made of three lateral transfer candidate applications and screening examinations. By unanimous vote Trevor Hansen and Alexis Rachwalski will continue in the testing. By unanimous vote Garrett Schmoeller was rejected.

Meeting adjourned on motion of Mike Miceli, seconded by John Matijevich at 11:10AM.